



## Higher Degree by Research (HDR) Milestones Policy

### 1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

Strategic Plan Theme: [Research and Innovation](#)

### 2. PURPOSE

To provide a framework for managing the progress of higher degree by research (HDR) students at Curtin University.

### 3. POLICY STATEMENT

- 3.1. Procedures and processes for milestone progression will be consistent, fair and transparent.
- 3.2. Students enrolled in a HDR course at Curtin will demonstrate progress towards the stated objectives of their research program at three designated milestones during their candidature.
- 3.3. Continuity in the research program is assessed at each milestone, and student academic status will be assigned in accordance with the student's ability to meet the required objectives of each milestone in the prescribed time.
- 3.4. It is the responsibility of the student to check that their milestone outcomes are correctly recorded on the student records system at all times, particularly prior to each census date.
- 3.5. Appropriate complaint, grievance and appeal provisions will be available in respect of milestone decisions. If a student considers that they have been unfairly or improperly treated in respect of a milestone decision, they have the right to lodge a complaint.

### 4. SCOPE OF POLICY

This policy applies to all staff, University Associates and students involved with higher degree by research programs.

### 5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

*Nil*

### 6. SUPPORTING PROCEDURES

[Higher Degree by Research \(HDR\) Milestones Procedures](#)

### 7. RELATED DOCUMENTS/LINKS

[Curtin University Act 1966 \(WA\)](#)

[Statute No. 10 – Student Disciplinary Statute](#)

[Statute No. 12 - Enrolment](#)

[Rule No. 10 Made Pursuant to Statute 12 – Enrolment: Degree of Doctor by Research](#)

[Rule No. 11 Made Pursuant to Statute 12 – Enrolment: Degree Master by Research](#)

[Higher Education Support Act 2003 \(Cth\)](#)

[Higher Education Standards Framework \(Threshold Standards\) 2015 \(Cth\)](#)

[Education Services for Overseas Students \(ESOS\) Act \(2000\)](#)

[Competition and Consumer Act 2010 \(Cth\)](#)

[Course Approval and Quality Manual](#)

<b>Policy Compliance Officer</b>	<a href="#">Amanda Davies</a> , Dean, Graduate Research School
<b>Policy Manager</b>	Deputy Vice-Chancellor, Research
<b>Approval Authority</b>	Academic Board
<b>Review Date</b>	1 <sup>st</sup> April 2024

#### REVISION HISTORY

<b>Version</b>	<b>Approved/ Amended/ Rescinded</b>	<b>Date</b>	<b>Committee / Board / Executive Manager</b>	<b>Approval / Resolution Number</b>	<b>Key Changes &amp; Notes</b>
New	Approved	31/08/2018	Academic Board	AB167/18	Attachment A to Item 13.2