



Honorary Awards Policy

1. PURPOSE

To specify the Honorary Awards of the University, including their criteria and key aspects of the selection and presentation processes.

2. POLICY STATEMENT

2.1 Intent

- 2.1.1 Honorary Awards are awarded by the University for the purposes of:
 - a. formally and publicly recognising the exceptional or distinguished contribution of an individual to the University, the broader society or a field of academic endeavor;
 - b. enhancing the standing and reputation of the University; and
 - c. expanding or building on existing relationships.
- 2.1.2 Honorary Awards are prestigious honours, intended to recognise substantial achievements or contributions by individuals.
- 2.1.3 Honorary Awards are approved by Council following a rigorous selection process, using specified criteria and the application of due diligence processes (including risk assessment processes) designed to protect both the recipient and the University.
- 2.1.4 Renewals of the award of the titles 'John Curtin Distinguished Professor' and 'John Curtin Distinguished Visiting Professor' for consecutive period/s, are approved by the Vice-Chancellor following a recommendation by the Honorary Awards and Appointments Committee.
- 2.1.5 To preserve their prestige, consistent with Curtin's Values, an Honorary Award will only be made to persons of appropriate standing. There is therefore no expectation or requirement on Council or the Vice-Chancellor as appropriate to make an award in any category in any year.
- 2.1.6 To protect the integrity of the awards and the reputation of the University, Council may, at its sole discretion, revoke an Honorary Award if in its view a recipient's continued association with the University would bring the University into disrepute.
- 2.1.7 Nominations must at all stages be treated confidentially. A nominee must not be advised of or consulted about their nomination at any stage.

2.2 Honorary Awards

- 2.2.1 Honorary Awards that may be conferred by Council are:
 - a) Honorary Doctorates, specifically the:
 - i) Honorary Doctor of the University (HonDUniv (Curtin));
 - ii) Honorary Doctor of Science (HonDSc (Curtin));
 - iii) Honorary Doctor of Letters (HonDLitt (Curtin));
 - b) Curtin University Fellow (CF);
 - c) The title 'Emeritus Professor';
 - d) The title 'John Curtin Distinguished Emeritus Professor';
 - e) The title 'John Curtin Distinguished Professor'; and
 - f) The title 'John Curtin Distinguished Visiting Professor'.

2.3 Eligibility for Honorary Doctorates

- 2.3.1 Each of the three Honorary Doctorates has a different focus, but all are of equal status.
- 2.3.2 An Honorary Doctorate will not normally be awarded to a person who is a serving member of Council, a current member of the University staff, or a serving Federal, State or local government politician (or the international equivalent).

- 2.3.3 The criteria for the award of Honorary Doctor of the University are:
- a) exceptional service to the University, usually over a sustained period of time; **and**
 - b) exceptional record of service to professional and/or public life.
- 2.3.4 The criteria for the award of Honorary Doctor of Science are:
- a) distinguished contribution to an academic discipline or field of endeavor, relating to engineering, the physical sciences or health sciences; **and**
 - b) exceptional record of service to professional and/or public life.
- 2.3.5 The criteria for the award of Honorary Doctor of Letters are:
- a) distinguished contribution to an academic discipline or field of endeavor, relating to business, humanities or the social sciences; **and**
 - b) exceptional record of service to professional and/or public life.

2.4 Eligibility for Curtin University Fellow

- 2.4.1 The criteria for the award of Curtin University Fellow are that the nominee:
- a) has served as an exemplar to the staff and students of the University through their initiative and leadership or distinction in any field of endeavour related to the University; **or**
 - b) has influenced the character of the University through their interest in the University and by virtue of their professional standing within the community.

2.5 Eligibility for the title 'Emeritus Professor'

- 2.5.1 The criteria for the award of the title 'Emeritus Professor' are that the nominee:
- a) is normally within six months of retirement from academia or has retired from Curtin University for no more than six months; **and**
 - b) held the title of Professor at Curtin University at the time of their retirement; **and**
 - c) has demonstrated distinguished service and commitment to the University over a period of normally five years of continuous service prior to retirement.

2.6 Eligibility for the title 'John Curtin Distinguished Emeritus Professor'

- 2.6.1 The criteria for the award of the title 'John Curtin Distinguished Emeritus Professor' are that the nominee:
- a) is normally within six months of retirement from academia or has retired from Curtin University for no more than six months; **and**
 - b) held the title of 'John Curtin Distinguished Professor' at the University at the time of their retirement; **and**
 - c) has demonstrated distinguished service and commitment to the University over a period of normally five years of continuous service prior to retirement.

2.7 Eligibility for the title 'John Curtin Distinguished Professor'

- 2.7.1 The criteria for the award of the title 'John Curtin Distinguished Professor' are that the nominee:
- a) is a member of staff of the University who holds the title of Professor; **and**
 - b) has the demonstrated capacity to provide a significant and sustained contribution to the University, as evidenced by:
 - i) distinguished national or international academic reputation; **and**
 - ii) exceptional teaching and/or research skills; or exceptional scholarly, creative and artistic achievements; **and**
 - iii) distinguished record of service to professional and/or public life.

2.8 Eligibility for the title 'John Curtin Distinguished Visiting Professor'

- 2.8.1 The criteria for award of the title 'John Curtin Distinguished Visiting Professor' are that the nominee:
- a) is a Visiting Professor of the University; **and**

- b) has the demonstrated capacity to provide a significant and sustained contribution to the University, as evidenced by:
- i) distinguished national or international academic reputation; **and**
 - ii) exceptional teaching and/or research skills; or exceptional scholarly, creative and artistic achievements; **and**
 - iii) distinguished record of service to professional and/or public life.

3. RESPONSIBILITY FOR IMPLEMENTATION AND COMPLIANCE MONITORING

These management positions are responsible for implementation and compliance monitoring of the policy in their work areas:

- Provost
- Council Secretary

4. SCOPE OF POLICY

This policy applies to all members of the University community (which includes Council members, students, staff, University Associates, Curtin controlled entities, and all persons participating in University business or activities, including whether as a visitor, adjunct appointee, service provider, or contractor).

5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

Nil

6. SUPPORTING PROCEDURES

[Honorary Doctorate Procedures](#)

[Curtin University Fellow Procedures](#)

[Award of the titles of 'Emeritus Professor' and 'John Curtin Distinguished Emeritus Professor' Procedures](#)

[Award of the titles of 'John Curtin Distinguished Professor' and 'John Curtin Distinguished Visiting Professor' Procedures](#)

7. RELATED DOCUMENTS/LINKS

[Appointment of Visiting or Adjunct Staff Procedures](#)

[Awards and Graduations Manual](#)

[Curtin University Act \(1966\) \(Section 18. \(1\) \(b\)\)](#)

Policy Compliance Officer	Jon Porter , Council Secretary Secretariat
Policy Manager	Council Secretary
Approval Authority	Council
Review Date	1 st April 2022

REVISION HISTORY

Version	Approved/ Amended/ Rescinded	Date	Committee / Board / Executive Manager	Approval / Resolution Number	Key Changes and Notes
New	Approved	11/12/2013	Council	C 206/13	Attachment 1 to Confidential Document No 01236/13, effective 1 January 2014

	Administratively Updated	04/03/2014	Director, Legal and Compliance Services		Title change from Deputy Vice-Chancellor, Academic to Provost and Senior Deputy Vice-Chancellor
	Administratively Updated	06/10/2015	Director, Legal and Compliance Services	EC 76/15	Executive Manager Title Changes
	Approved	07/12/2016	Council	C 188/16	Attachment A to item 8.1.4
	Administratively Updated	19/06/2017	Director, Legal and Compliance Services		Amendment to clause 2.3.5