



Investment and Treasury Management Policy

1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

Strategic Plan Theme: [Sustainable Future](#)

Curtin University Act 1966

Trustees Act 1962 (WA)

Financial Management Act 2006 (WA)

2. PURPOSE

Nil

3. POLICY STATEMENT

3.1. The primary investment objectives of the University are the maximisation of earnings within acceptable levels of risk and meeting liquidity requirements in order to:

- support the mission of the University over the long term; and
- provide security and preservation of the real value of capital.

3.2. Adequate cash reserves will be maintained to allow the University to conduct its business.

3.3. Cash and investments will be managed through the Short Term Pool and Long Term Pool.

3.4. The Short Term Pool provides for operational cash needs having regard for quarter to quarter cyclicity. Other cash and investments will be held in the Long Term Pool.

3.5. Investment Performance Objectives will be set for both the Short Term Pool and Long Term Pool.

3.6. Risks are managed by having a diversified Strategic Asset Allocation for the Long Term Pool. The Strategic Asset Allocation should cover:

- Asset allocation between various asset classes.
- Asset mix between domestic and overseas investments.
- Hedged and unhedged funds for overseas investments.

3.7. One or more Investment Managers may be appointed to manage the Investment Pools. Investment Managers must be of Investment Grade counterparties or highly rated by the Investment Consultant.

3.8. Responsibilities

Detailed responsibilities are documented in the University's *Investment and Treasury Management Procedures*.

- **Council**

Council is responsible for approving the University's *Investment and Treasury Management Policy*.

- **Finance Committee**

The Finance Committee is responsible for approving the University's Investment and Treasury Management Procedures, selecting investment strategies and advising the Council on them, overseeing compliance, implementation and performance against investment objectives.

- **Chief Financial Officer,**

The Chief Financial Officer is responsible for compliance, monitoring and reviewing the performance of the University's investment strategy and reporting performance outcomes against the investment objectives to the Finance Committee.

- **Director, Financial Reporting**

The Director, Financial Reporting is responsible for the daily operation, management and implementation of the Investment strategies.

- **Investment Consultant**

The Investment Consultant is responsible for carrying out services as required by the Chief Financial Officer.

4. **SCOPE OF POLICY**

This policy applies to those engaged in monitoring and governing the University's investment strategy, including operating cash flows, banking management. Typically, this will encompass the Finance Committee, the Chief Financial Officer, Investment Consultants and other Delegated Officers.

This policy does not cover direct investment in "spin-off" companies for the purposes of the commercialisation of intellectual property and other direct investments.

5. **DEFINITIONS**

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

Investment

Means placement of centrally managed University funds in assets or items with the intent of generating income, return or appreciation in value. Investments are administered by Financial Services.

Investment Grade

Means that either Standard & Poor's or Moody's has rated an investment as having "Investment Grade" credit rating, ie BBB- or above (Standard & Poor's) or Baa3 or above (Moody's).

Long Term Pool

Means the funds that are invested with the intention of achieving returns that are in excess of those of the Short Term Pool. The funds in this pool are intended for strategic purposes.

Operating Account

Means the operating bank account(s) utilised for the purposes of receiving and making operational payments.

Short Term Pool

Means the Investment Pool where excess holdings of cash and investments are held that are not invested in the Long Term Pool. This pool is used to manage the ongoing day-to-day operational and short term cash flows of the University by investing temporary cash surpluses and providing a reserve of funds for operational cash needs.

Strategic Asset Allocation

A portfolio strategy that involves periodically rebalancing the portfolio in order to maintain an asset allocation target.

6. **SUPPORTING PROCEDURES**

[Investment and Treasury Management Procedures](#)

[Banking Management Procedures](#)

[Borrowing Policy and Procedures](#)

[Foreign Exchange Procedures](#)

7. **OTHER RELEVANT DOCUMENTS/LINKS**

[Curtin University Act 1966](#)

[Trustees Act 1962 \(WA\)](#)

[Financial Management Act 2006 \(WA\)](#)

Policy Compliance Officer	Amanda Stammers , Director, Financial Reporting
Policy Manager	Chief Financial Officer
Approval Authority	Council
Review Date	1 st April 2024

REVISION HISTORY

Revision/ Ref. No.	Approved/ Amended/ Rescinded	Date	Committee/ Board/ Executive Manager	Resolution	Document Reference
1.1	Approved	17/07/1997	Council	C 147/97	Appendix A to Attachment 2 to Document No C 56/97
1.2/1.3	Amended	22/06/2005	Council	C 60/05	Rescind C 60/05 (a) and Approve C 60/05 (b)
	Administratively Updated	20/03/2008	Director, Legal and Compliance Services		Reformatted and Amended to Reflect Organisational Chart
	Amended	21/10/2009	Council	C 134/09	Attachment 1 to Confidential Document No 01478/09
	Amended	27/10/2010	Council	C 154/10	Appendix 1 as at Attachment A to Confidential Document No 01271/10
	Administratively Updated	30/05/2011	Director, Legal and Compliance Services		Formally Reviewed, Minor Changes
	Amended	10/08/2011	Council	C 114/11	Attachment 1 & 2 to Document No 00935/11
	Amended	27/06/2012	Council	C 82/12	Attachment 1 to Confidential Document No 00636/12 (Amendments to Appendix 1 Investment Objectives and Allocations only)
	Administratively Updated	26/03/2014	Director, Legal and Compliance Services		Updated Policy Manager
	Amended	25/06/2014	Council	C 89/14	Attachment A (Previously titled Investments Policy and Procedures)
	Amended	10/09/2014	Council	C 145/14	Attachment A
	Approved	25/06/2018	Council	C 97/18	Attachment A to Item 8.3.1