

## Parking and Transport Policy

### 1. PURPOSE

To standardise and manage parking and transport on the Curtin Bentley campus including Technology Park.

### 2. POLICY STATEMENT

- 2.1 Curtin University will provide an appropriate number of parking bays that support both State Government and University objectives in a manner that encourages public transport use, prioritises pedestrian amenity and distributes parking bays equitably across the Curtin Bentley campus. The University will manage all parking bay allocations, parking fees and locations for the benefit of the University.
- 2.2 The University encourages effective means of transport to and from the campus by:
  - 2.2.1 Discouraging single-occupant motor vehicles parking on campus;
  - 2.2.2 Encouraging forms of transport other than single-occupant motor vehicles to and from campus;
  - 2.2.3 Excluding car parking and general motor vehicle access from within the academic precinct; and
  - 2.2.4 Ensuring that traffic infrastructure (e.g., roads, lanes, parking bays) provide pedestrian-priority environments throughout.
- 2.3 The University will encourage a variety of options for transport and access to the campus by:
  - 2.3.1 Negotiating with transport providers a variety of transport options to campus;
  - 2.3.2 Providing end-of-journey facilities (enclosed bicycle parking, showers, lockers and change room facilities provided for cyclists and pedestrians) to support forms of transport other than single-occupant motor vehicles to and from campus;
  - 2.3.3 Communicating the range of options and facilities available; and
  - 2.3.4 Providing a variety of parking options including but not limited to pay-as-you-go, car pooling and bicycle
- 2.4 The University will use income generated from parking on campus to:
  - 2.4.1 Cover the cost of the provision of parking bays and related costs; and
  - 2.4.2 Subsidise the costs of supporting forms of transport other than single-occupant motor vehicles.

### 3. RESPONSIBILITY FOR IMPLEMENTATION AND COMPLIANCE MONITORING

Director, Properties, Facilities and Development is responsible for implementation and compliance monitoring of the policy.

### 4. SCOPE OF POLICY

This policy applies to all Curtin students, staff, visitors and general campus workers within the Curtin Bentley Campus (Curtin controlled properties in Technology Park are deemed to be a part of the Curtin Bentley campus).

### 5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

#### **Motor vehicle**

All motor vehicles other than motorcycles.

#### **Parking fee**

Means the fee payable for use of the parking bay.

### Pay-As-You-Go parking

Parking provided in designated parking areas where a fee is payable based on the use of the parking. These areas are available to staff, students, visitors and general campus workers.

## 6. SCHEDULES

Schedule A - Parking Permits - types, eligibility and parking allowed

## 7. SUPPORTING PROCEDURES

Nil

## 8. RELATED DOCUMENTS/LINKS

[Land and Traffic By-laws](#)

<b>Policy Compliance Officer</b>	<a href="#">Lisa Spiers</a> , Director, Properties, Facilities and Development
<b>Policy Manager</b>	Chief Operating Officer
<b>Approval Authority</b>	Planning and Management Committee
<b>Review Date</b>	1 <sup>st</sup> April 2019

### REVISION HISTORY

Version	Approved/ Amended/ Rescinded	Date	Committee / Board / Executive Manager	Approval / Resolution Number	Key Changes and Notes
	Approved	21/02/1973	Council	C 12/73	Appendix 1 to Council Minutes (approved in principle)
	Amended	16/02/1977	Council	C 6/77	Appendix 2 to Document No 4503/77 as amended
	Amended	19/12/1984	Council	C 217/84	Document No IRB 177/84
	Amended	25/03/198	Council	C 54/87	Established 3 zones of general parking, permit fees and discontinued provision for transient bays
	Amended	25/03/198	Council	C 55/87	Fees and administrative arrangements for 1987, Regulations to be adjusted for 1988
	Amended	30/03/1988	Council	C 41/88	Terms of Reference of Parking Committee
	Amended	26/10/1988	Council	C 220/88	Document No URB 105/88 (Lost Parking Permits)
	Amended	09/10/1990	University Resources Board	URB 96/90	Document No URB 94/90 (Infringements not be issued 5.30pm – 7.00am)
	Amended	03/09/1991	University Resources Board	URB 83/91	Document No URB 66/91 (Rescission of URB 96/90 effective 1 January 1992)
	Amended	29/03/1994	University Resources Board	URB 30/94	Document No URB 25/94 (Terms of Reference Parking Committee)
	Amended	29/11/1995	Council	C 269/95	Document NO F&SC 3115/95 (rescinded previous paragraphs 3 (IV) and 5.10 and replaced with new info regarding replacement permits)

	Amended	28/11/1996	University Resources Board	URB 82/96	Document No URB 82/96 (Short Course Parking Permits sections 4 and 5)
	Amended	18/12/1996	Council	C 301/96	Document No URB 81/96 (Short Course Parking Permits & Fees)
	Amended	03/04/1998	University Academic Board	UAB 51/98	Document NO UAB 26/98 (Change of Title of Parking Committee to Access and Parking Committee)
	Amended	07/04/1998	University Academic Board	UAB 25/98	Document No URB 21/98
	Amended	03/11/2000	University Academic Board	UAB 414/00	Appendix E to Document NO UAB 80/00 (Terms of Reference of the Access and Parking Committee)
	Amended	05/12/2000	University Resources Board	URB 95/00	Approval Authority and Titles Updated, effective 1 January 2001
	Amended	22/11/2005	Planning and Management Committee	PMC 137/05	Removal of Reference to the Access and Parking Committee from the Parking and Traffic Policy
	Administratively Updated	20/03/2008		Reformatted and Amended to Reflect Organisational Chart	
	Amended	24/11/2009	Planning and Management Committee	PMC 132/09	Attachment A to Document No 01768/09
	Amended	26/06/2012	Planning and Management Committee	PMC 69/12	Attachment 1 to Document No 00628/12, to be operational one week from date of approval (includes retitling from Parking and Transport Policy and Procedures to Parking and Transport Policy)
	Administratively Updated	06/10/2015	Director, Legal and Compliance Services	EC 76/15	Executive Manager Title Changes
	Amended	24/11/2015	Planning and Management Committee	PMC 98/15	Attachment D to Item 10 – formally reviewed no changes required

### Parking Permits - types, eligibility and parking allowed

The following types of parking permit and the eligibility criteria for each type are set out below.

Permit Type	Eligibility Criteria	Parking allowed	Approved by
Student Campus	Must be enrolled in an approved course at the Bentley campus and not a resident of student housing	Areas designated Student parking at any time. Areas designated Staff and Reserved Staff parking after 4.30pm weekdays and on weekends.	Manager, Parking
Student Housing	Must be an on-campus resident and must be enrolled in an approved course at the Bentley campus	Student accommodation area as designated by student housing permit	Manager, Student Housing
Staff	Must be a current staff member based at the Bentley campus	Areas designated Staff or Student parking. Areas designated Staff Reserved parking after 4.30pm weekdays and on weekends.	Manager, Parking
Staff Reserved	Must be a full-time staff at Associate Professor level or above, or a full-time staff at Level HEGS 10 and above. Some special cases may be approved in extra-ordinary circumstances. Maximum of 60 bays per Faculty and a maximum of 60 bays for non-Faculty areas [total of 300 bays on the Bentley campus]	Assigned bays in Staff Reserved parking areas. Areas designated Staff and Student parking at any time.	PVC or Executive Manager
Staff Undercover Reserved	Reserved bays for a Curtin Executive staff member	Assigned named Undercover Reserved bays.	PVC or Executive Manager
Special Reserved	Bays for areas such as Health Services, Child Care and Curtin Radio.	Assigned Special reserved bays	VP Corporate Services
Corporate Reserved	Must be a staff member based at the Bentley campus and be able to demonstrate a need based on work requirements or must be a member of staff of an organisation that leases or occupies campus space.	Assigned named Corporate Reserved bays.	Director, Asset Management
Temporary	Must be consultants engaged by the University on a short term basis or recommended by EDUSAFE based on temporary condition	Areas designated Staff or Student Parking	Manager, Parking on recommendation of EduSafe
Contractor	Must be a contractor or an employee of a contractor currently working on the Bentley campus	Areas designated for the work being carried out.	Manager, Parking on recommendation of project manager