Supervision of Higher Degree by Research (HDR) Students Policy

1. PURPOSE

To ensure that supervisors provide a role model to Higher Degree by Research (HDR) students that is positive and conducive to a research culture of excellence, integrity, professionalism and mutual respect.

2. POLICY STATEMENT

2.1.   Each HDR student will have an appropriately qualified and trained supervisory team comprised of a supervisor and one or more co-supervisors or associate supervisors.

2.2.   The number of HDR students a supervisor has will be commensurate with the provision of effective intellectual interaction.

2.3.   The Graduate Research School will maintain a register of appropriately qualified and trained supervisors (the Register of Supervisors of Higher Degree by Research Students).

2.4.   It is mandatory that Curtin staff have current registration on the **Register of Supervisors** in order to be appointed as chairpersons, supervisors, co-supervisors or associate supervisors of HDR students. For External Associates, Emeritus and Adjunct staff, registration on the **Register of Supervisors** is voluntary.

3. RESPONSIBILITY FOR IMPLEMENTATION, COMPLIANCE MONITORING, MEASURING AND CONTINUAL IMPROVEMENT

These management positions are responsible for implementation and compliance monitoring of the policy in their work areas:

3.1.   Deputy Vice-Chancellor, Research

3.2.   Associate Deputy Vice-Chancellor, Research Training

4. SCOPE OF POLICY

This policy applies to all academic staff and HDR students.

5. DEFINITIONS

(Note: Commonly defined terms are located in the Curtin Common Definitions. Any defined terms below are specific to this document)

Register of Supervisors of Higher Degree by Research Students
The database that lists academic staff members eligible to act in a supervisory role on a higher degree by research student's thesis committee.

Thesis Committee
The thesis committee or interim thesis committee of any higher degree by research student includes the positions of chairperson, supervisor, co-supervisor and associate supervisor.

6. SUPPORTING PROCEDURES

Supervision of Higher Degree by Research (HDR) Students Procedures

7. RELATED DOCUMENTS/LINKS

External

Australian Code for the Conduct of Responsible Research

Internal

Authorship, Peer Review and Publication of Research Findings Policy

Register of Supervisors of Higher Degree by Research Students

Research Data and Primary Materials Policy

Research Management Policy

Guidelines for Supervisor Load Limits

Rule No. 10 Made Pursuant to Statute No. 12 – Enrolment: Degree of Doctor by Research

Rule No. 11 Made Pursuant to Statute No. 12 – Enrolment: Degree of Master by Research

Research Integrity Training (through iPerform in OASIS)

Policy Compliance Officer	Garry Allison, Associate Deputy Vice-Chancellor, Research Training
Policy Manager	Deputy Vice-Chancellor, Research
Approval Authority	Academic Board
Review Date	1st April 2018

REVISION HISTORY

Version	Approved/ Amended/ Rescinded	Date	Committee / Board / Executive Manager	Approval / Resolution Number	Key Changes and Notes
New	Approved	27/02/2015	Academic Board	AB 17/15	Attachment A to Item 13.1
	Administratively Updated	06/10/2015	Director, Legal and Compliance Services	EC 76/15	Executive Manager Title Changes