



Supervision of Higher Degree by Research (HDR) Students Policy

1. PURPOSE

To ensure that supervisors provide a role model to Higher Degree by Research (HDR) students that is positive and conducive to a research culture of excellence, integrity, professionalism and mutual respect.

2. POLICY STATEMENT

- 2.1. Each HDR student will have an appropriately qualified and trained supervisory team comprised of a supervisor and one or more co-supervisors or associate supervisors.
- 2.2. The number of HDR students a supervisor has will be commensurate with the provision of effective intellectual interaction.
- 2.3. The Graduate Research School will maintain a register of appropriately qualified and trained supervisors (the [Register of Supervisors of Higher Degree by Research Students](#)).
- 2.4. It is mandatory that Curtin staff have current registration on the **Register of Supervisors** in order to be appointed as chairpersons, supervisors, co-supervisors or associate supervisors of HDR students. For External Associates, Emeritus and Adjunct staff, registration on the **Register of Supervisors** is voluntary.

3. RESPONSIBILITY FOR IMPLEMENTATION, COMPLIANCE MONITORING, MEASURING AND CONTINUAL IMPROVEMENT

These management positions are responsible for implementation and compliance monitoring of the policy in their work areas:

- 3.1. Deputy Vice-Chancellor, Research
- 3.2. Associate Deputy Vice-Chancellor, Research Excellence

4. SCOPE OF POLICY

This policy applies to all academic staff and HDR students.

5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

Register of Supervisors of Higher Degree by Research Students

The database that lists academic staff members eligible to act in a supervisory role on a higher degree by research student's thesis committee.

Thesis Committee

The thesis committee or interim thesis committee of any higher degree by research student includes the positions of chairperson, supervisor, co-supervisor and associate supervisor.

6. SUPPORTING PROCEDURES

[Supervision of Higher Degree by Research \(HDR\) Students Procedures](#)

7. RELATED DOCUMENTS/LINKS

External

[Australian Code for the Conduct of Responsible Research](#)

Internal

[Authorship, Peer Review and Publication of Research Findings Policy](#)

[Register of Supervisors of Higher Degree by Research Students](#)

[Research Data and Primary Materials Policy](#)

[Research Management Policy](#)

[Guidelines for Supervisor Load Limits](#)

[Rule No. 10 Made Pursuant to Statute No. 12 – Enrolment: Degree of Doctor by Research](#)
[Rule No. 11 Made Pursuant to Statute No. 12 – Enrolment: Degree of Master by Research](#)
 Research Integrity Training (through iPerform in [OASIS](#))

Policy Compliance Officer	Garry Allison , Associate Deputy Vice-Chancellor, Research Excellence
Policy Manager	Deputy Vice-Chancellor, Research
Approval Authority	Academic Board
Review Date	1 st April 2018

REVISION HISTORY

Version	Approved/ Amended/ Rescinded	Date	Committee / Board / Executive Manager	Approval / Resolution Number	Key Changes and Notes
New	Approved	27/02/2015	Academic Board	AB 17/15	Attachment A to Item 13.1
	Administratively Updated	06/10/2015	Director, Legal and Compliance Services	EC 76/15	Executive Manager Title Changes