

## Credit for Recognised Learning Policy

### 1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

Strategic Plan Theme: [Learning and Student Experience](#)

### 2. PURPOSE

To provide a framework for the granting of credit for coursework units at Curtin University.

### 3. POLICY STATEMENT

- 3.1 The criteria for granting credit will be applied consistently and equitably to all applications.
- 3.2 Students receiving credit are not eligible for concessions to the required English standard.
- 3.3 Credit will not be granted where this is likely to result in the student experiencing difficulty in making satisfactory academic progress. If there is a question as to the student's English language competency, the student's Post Entry Language Assessment (PELA) results may be reviewed in conjunction with onward support requirements.
- 3.4 The student's point of entry to the course and assessed competency to commence studies at Curtin from that point will be taken into account in decisions regarding granting of credit.
- 3.5 Credit will not be granted when it is known it will affect the attainment of accreditation or registration in any related profession.
- 3.6 Credit may not be granted based on study within the same course.
- 3.7 Study below AQF Level 4 (Certificate IV) will not be used as a basis for granting credit.
- 3.8 Demonstration of attainment of learning outcomes is the mechanism on which decisions of the granting of credit will be made.
- 3.9 Course structures will not be changed in order to accommodate the granting of credit transfer.
- 3.10 Credit will be granted through the recognition of:

| Type of Learning    | Summary Information  |
|---------------------|--|
| Formal learning     | Learning that takes place through a structured program of learning that leads to the full or partial achievement of an officially accredited qualification (e.g. AQF). |
| Non-formal learning | Learning that takes place through a structured program of learning but does not lead to an officially accredited qualification.  |
| Informal learning   | Learning gained through work or other appropriate experience.  |

3.11 Students may receive credit in the form of:

| Type of Credit     | Summary Information   |
|--------------------|---|
| Specified credit   | Credit granted towards particular or specific unit(s) within a course.  |
| Unspecified credit | Credit granted towards unspecified unit/s of a course except where linked to accreditation.   |
| Block credit       | Credit granted towards whole stages (study periods) or components within a program of learning leading to a qualification. Block credit may be awarded as specified credit or unspecified credit. |

3.12 Credit will be determined through processes including:

- Articulation Agreements;
- Credit transfer applications; and
- Recognition of prior learning.

3.13 The Academic Registrar will publish application procedures. All applications will be on the approved application form with the required supporting documentation or as otherwise directed. Application fees including any assessment fees, where applicable, will be submitted with the application.

3.14 All Articulation Agreements will comply with the full provisions of University English and Entry Requirements and the credit for recognised learning policy and procedures, including limits on the amount of credit that may be granted.

#### 4. SCOPE OF POLICY

This policy applies to all students and individuals who apply for or receive Credit for Recognised Learning for undergraduate and postgraduate coursework units, all staff, university associates, global campuses and partner institutions.

#### 5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

##### **Articulation Agreement**

A formal agreement between Curtin and another educational institution to provide admission and a specified amount of credit in a course to students who have completed prior studies at the other institution.

##### **Credit (for recognised learning, CRL)**

The value assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification.

#### 6. SUPPORTING PROCEDURES

*Credit for Recognised Learning Procedure*

#### 7. RELATED DOCUMENTS/LINKS

*Higher Education Standards Framework (Threshold Standards) 2015*

[Australian Qualifications Framework](#)

[Admission and Enrolment Manual](#)

[Credit for Recognised Learning Procedure](#)

[Assessment and Student Progression Manual](#)

[Awards and Graduation Manual](#)

[Course Quality Manual](#)

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|----------------------------------|--|
| <b>Policy Compliance Officer</b> | <a href="#">Jon Yorke</a> , Academic Registrar |
| <b>Policy Manager</b>            | Deputy Vice-Chancellor, Academic               |
| <b>Approval Authority</b>        | Academic Board                                 |
| <b>Review Date</b>               | 1 <sup>st</sup> April 2026                     |

**REVISION HISTORY** (*filled out by Compliance Services*)

| <b>Version</b> | <b>Approved/<br/>Amended/<br/>Rescinded</b> | <b>Date</b> | <b>Committee / Board /<br/>Executive Manager</b> | <b>Approval /<br/>Resolution<br/>Number</b> | <b>Key Changes &amp; Notes</b>                                      |
|----------------|---|-------------|--|---|---|
| New            | Approved                                    | 28/08/2020  | Academic Board                                   | AB 146/20                                   | Attachment A to item 13.3<br>Effective 1 <sup>st</sup> January 2021 |