



## Higher Degree by Research (HDR) Supervision Policy

### 1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

[Admission and Enrolment \(Higher Degree by Research\) Rules](#)

Strategic Plan Theme: [People and Culture](#)

### 2. PURPOSE

To ensure that supervisors provide a role model to Higher Degree by Research (HDR) students that is positive and conducive to a research culture of excellence, integrity, professionalism and mutual respect.

### 3. POLICY STATEMENT

- 3.1. Each HDR student is to have an appropriately qualified Thesis Chair, a principal supervisor, and at least one co-supervisor or external co-supervisor.
- 3.2. The number of HDR students a supervisor has is to be commensurate with the provision of effective intellectual interaction.
- 3.3. Per the [Higher Degree by Research \(HDR\) Admission and Enrolment Policy](#), the Enrolling School will provide supervision for the duration of the program.
- 3.4. The Graduate Research School will maintain the [Register of Supervisors](#).
- 3.5. To be appointed as a Thesis Chair or principal supervisor, a person is to be listed as a Level 1 Supervisor. To be appointed as a co-supervisor, a person is to be listed as either a Level 1 or Level 2 Supervisor.
- 3.6. The Associate Deputy Vice-Chancellor, Research Excellence is to develop and maintain procedures to manage:
  - (a.) the supervision of HDR students;
  - (b.) the Register of Supervisors; and
  - (c.) the roles and responsibilities of the Thesis Chair, principal supervisor, co-supervisors, external co-supervisors and external associate supervisors.

### 4. SCOPE OF POLICY

This policy applies to all staff, students and HDR supervisors involved with HDR courses.

### 5. DEFINITIONS

*(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)*

#### **Register of Supervisors**

The database that lists individuals eligible to be appointed to supervise an HDR student.

### 6. SUPPORTING PROCEDURES

[Supervision of Higher Degree by Research \(HDR\) Students Procedures](#)

### 7. RELATED DOCUMENTS/LINKS

#### Internal

- [Higher Degree by Research \(HDR\) Admission and Enrolment Policy](#)
- [Research Management Policy](#)
- [Authorship, Peer Review and Publication of Research Findings Policy](#)
- [Research Data and Primary Materials Policy](#)
- [Register of Supervisors](#)

## External

- [Australian Code for the Conduct of Responsible Research](#)

<b>Policy Compliance Officer</b>	<a href="#">Garry Allison</a> , Associate Deputy Vice-Chancellor, Research Excellence
<b>Policy Manager</b>	Deputy Vice-Chancellor, Research
<b>Approval Authority</b>	Academic Board
<b>Review Date</b>	1 <sup>st</sup> April 2025

## REVISION HISTORY

Version	Approved/ Amended/ Rescinded	Date	Committee / Board / Executive Manager	Approval / Resolution Number	Key Changes and Notes
New	Approved	27/02/2015	Academic Board	AB 17/15	Attachment A to Item 13.1
	Administratively Updated	06/10/2015	Director, Legal and Compliance Services	EC 76/15	Executive Manager Title Changes
	Approved	27/03/2020	Academic Board	AB 47/20	Attachment C to Item 14.4 Effective upon gazettal of Statute 12 (24/07/2020) and promulgation of the Admission and Enrolment (HDR) Rules (03/08/2020) previously titled Supervision of HDR Students Policy