

## Scholarships and Financial Assistance Policy

### 1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

Strategic Plan Theme: [Learning and Student Experience](#)

### 2. PURPOSE

To provide a framework for the provision of scholarships and financial assistance to students of the University.

### 3. POLICY STATEMENT

#### 3.1 Scholarships

- 3.1.1 The University may offer scholarships at an undergraduate and postgraduate degree level to provide support (either financial, other support or both) to students.
- 3.1.2 Scholarships will be created and offered on the basis of set criteria and may reflect the strategic direction and vision of the University and sponsor/donor or both.
- 3.1.3 The University may set and amend selection, assessment and award terms of University funded scholarships.
- 3.1.4 Where the University is responsible for the selection of scholarship recipients, there will be an equitable selection process.
- 3.1.5 Any scholarship initiated and funded by a faculty or school of the University, will be recommended by the initiator for approval by the relevant Faculty Pro Vice-Chancellor.
- 3.1.6 Honours Scholarships may be managed by the relevant faculty or school.
- 3.1.7 Centralised scholarships administering areas include:

ADMINISTERING AREA	SCHOLARSHIP CATEGORY
Graduate Research School	Higher Degree by Research Scholarships
Student Services Scholarships Office	Domestic Undergraduate Domestic Postgraduate Coursework
Global Curtin	International Onshore Undergraduate and Postgraduate Coursework  AusAID

- 3.1.8 Where there is doubt about which area will be administering a scholarship, this will be determined on a case-by-case basis by the Managers of the relevant centralised scholarships administering areas.
- 3.1.9 Each centralised scholarships administering area will report annually on scholarships to the relevant sub-committee of Academic Board.

#### 3.2 Financial Assistance

- 3.2.1 The University may grant Emergency Student Loans to Curtin students experiencing financial difficulties of an unforeseen and isolated nature.
- 3.2.2 Eligible Commonwealth-supported students may apply for OS-HELP loan assistance which provides financial assistance to undertake periods of study with overseas higher education institutions, if certain requirements are met.
- 3.2.3 Procedures for OS-HELP will outline the process for administering OS-HELP assistance and provide an open, fair and transparent application and selection process for determining eligibility and granting financial assistance under the OS-HELP program.

#### 4. SCOPE OF POLICY

This policy applies to staff and University Associates involved in administering scholarships of financial assistance, and students.

#### 5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

##### **Emergency Student Loan**

An interest-free loan that is available to assist eligible Curtin students experiencing financial difficulties of an unforeseen and isolated nature.

##### **Student**

Any person enrolled in a course/unit at the University.

#### 6. SUPPORTING PROCEDURES

[Scholarships for Undergraduate and Postgraduate Coursework Procedures](#)

[Emergency Student Loans Procedures](#)

[OS-HELP Loans Procedures](#)

[Research Training Program \(RTP\) Scholarship Procedures](#)

[Higher Degree by Research \(HDR\) Scholarship Procedures](#)

#### 7. RELATED DOCUMENTS/LINKS

[Statute 12 and Rules made pursuant to Statute 12](#)

[Higher Education Support Act 2003 \(Cth\)](#)

[Education Services for Overseas Students \(ESOS\) Act 2000 \(Cth\)](#)

[Competition and Consumer Act 2010 \(Cth\)](#)

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<b>Approval Authority</b>	Academic Board
<b>Review Date</b>	1 <sup>st</sup> April 2025

#### REVISION HISTORY

Version	Approved/ Amended/ Rescinded	Date	Committee / Board / Executive Manager	Approval / Resolution Number	Key Changes & Notes
NEW	Approved	25/11/2011	Academic Board	AB 186/11	Attachment 4 to Document No 01214/11
	Administratively Updated	13/05/2015	Director, Legal and Compliance Services		Committee website link updated
	Amended	27/11/2015	Academic Board	AB 194/15	Attachment C to Item 11.3 (AB only approves amended policies within the manual)
	Approved	28/06/2019	Academic Board	AB 109/19	Attachment A to Item 11.2